

Delaware County Engineer's Office

APPLICATION FOR NEW DRIVEWAY PERMIT

www.delawarecountyengineer.org

Email: dceopermits@co.delaware.oh.us Phone: 740-833-2435

Applicant Information

APPLICANT NAME:	EMAIL:
ADDRESS:	
PHONE #:	
APPLICANT'S SIGNATURE:	DATE:
NAME OF CONTACT PERSON DOING INSTALLATION:	PHONE #

Type of Driveway Permit

<input type="checkbox"/> Residential Drive (\$60.00 permit fee)	<input type="checkbox"/> Commercial/Industrial/Common Access (\$200.00 permit fee)
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Payable by check or on line: www.delawarecountyengineer.org through Point & Pay--must submit your receipt with this permit. Re-inspection fees, if necessary, will be charged at the current rate per hour. This permit is only valid for the specific driveway location, geometry, material, and drainage described below. Any future changes to a driveway at this location will require a new permit. Limit: One drive access per parcel.

Site Information

Location of Work
Street Address: _____

Subdivision (if applicable): _____ County OR Township Road
Circle One

Township: _____ Length of Property Frontage: _____ feet

Type of existing street: ☐ Curb and Gutter ☐ Non-Curb and Gutter

Width of driveway surface (beyond flare or radius): **A** _____ feet

radius) Width of driveway at edge of pavement of existing road: **B** _____ feet

Radius of radial flare to existing non-curb/gutter road: _____ feet

OR

Width of non-radial flare to existing curb/gutter road: **C** _____ feet

If the driveway joins a street **without** an existing curb and gutter system, a drive pipe is required. The size of the pipe and location will be determined by the County or by the design engineer.

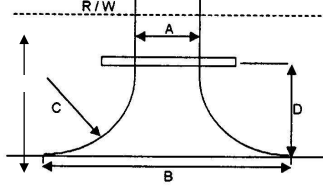
Distance from existing edge of pavement to center of pipe : **D** _____ feet

Distance from the face of curb to the right-of-way **E** _____ feet

Length of driveway pipe: _____ feet (30' min.) Any pipe beyond the drive pipe length is considered an enclosure and requires a separate permit.

Material Type: _____

For office use only
Size of pipe _____ inches



Inspection Notice

Contact the Delaware County Engineer's Office 24 hours in advance to schedule the inspection at **740-833-2435**. Please allow 7 working days to process the review of this application. A copy of the final approved permit must be requested.

County Permit Approval	Date
Form work approval--County Inspector	Date
Sidewalk approval--County Inspector	Date
Inspection Notes:	Permit #
Revised: 10-17-24	Ck#