



County Engineer

DELAWARE
COUNTY *Ohio*

MAILBOX REPAIR AND REPLACEMENT GUIDELINES

A properly installed and maintained mailbox should withstand the force of snow being plowed against it during normal plowing activities.

We suggest property owners perform a routine mailbox check-up.

It should include:

- Your mailbox must be installed per USPS standards.
- Post should be plumb (straight), with no rust or rotted wood.
- No missing hardware on post or mailbox.



WHAT IF MY MAILBOX IS DAMAGED BY A COUNTY SNOW PLOW?

- Contact our Operations Department – mstrohl@co.delaware.oh.us
- We will inspect your mailbox and may make temporary repairs, if needed, so you can receive mail. Depending on the weather event, we will inspect as soon as possible. Our goal is to address the issues within 24 hours of it being reported.
- If the mailbox is found to be in conformance with these criteria, we will make all repairs necessary. We will send the property owner an email indicating the findings.
- If the mailbox was determined to be out of compliance with the above criteria, an email will identify the reason(s) why and indicate the owner is responsible for permanent repairs.