

SCOPE OF SERVICES

Right of Way Appraisal & Acquisition Services

DEL-CR10-5.60 South Old State @ Hollenback

July 1, 2025

General

This contract is for right of way title, appraisal and acquisition services for **30 affected parcels** for the project listed above. All work shall follow ODOT requirements for right of way acquisition.

The Prime Consultant shall be responsible for project management and coordination of appraisal activities performed for the project. The Prime Consultant may use a combination of Subconsultants to achieve the necessary pre-qualifications required in the Announcement for this project. Please note that only individuals (not firms) are prequalified for right of way acquisition.

Appraisal review will be performed by Delaware County.

Right of Way Acquisition Schedule

The right of way acquisition schedule is shown below. The Consultant (including its Subconsultants) shall provide the necessary staff availability to meet this schedule.

Task	Milestone
Scope Meeting	9-15-2025
Authorization to Proceed	11-1-2025
Appraisals to County/Reviewer	3-1-2026
Begin Acquisition	4-1-2026
Right of Way Acquired	11-1-2026

Work Specifications

All work is to be performed in accordance with the most recent update of the ODOT Real Estate Manual and the attached Scope Definitions and Task List.

Project Management

All work shall be performed under the direction of the Delaware County Engineer.

The preliminary Scope of Services shall be reviewed at the Scope Meeting, to be scheduled after a Consultant is selected by DCEO. Minor changes may be made at the scoping meeting. The Consultants fee proposal will not be submitted until after this meeting.

Subsequent Steps to the Agreement

After completion of the initial agreement, DCEO (by request of the Delaware County Prosecutor) may require the Appraiser to give expert testimony in appropriation cases. Compensation will be made on an hourly basis or other form of agreement as determined at that time.

Attachments

	Attachment
Scope Definitions and Task List	A